

**Marion Charter School
Board Minutes
Tuesday, June 21, 2022
6:05 p.m.**

Members present: Michelle Axson, Lori Soucey, and Sonya Williams

Public Present: Elizabeth Dillingham, Lisa Moon, Debra LaRocco, and Vicki Bosworth

Michelle Axson called the Board meeting to order at 6:05 p.m. Michelle mentioned that Barbara and Dan were unable to attend tonight's meeting, but that she would update them tomorrow on what will be discussed at tonight's meeting.

The minutes from the April 12, 2022 Board meeting were reviewed, and a motion to accept the minutes was made by Sonya Williams, and the second motion was made by Lori Soucey.

First, Michelle presented the Draft Budget for the 2022-2023. She explained that for Line Items 3 and 4 under the revenue section deals with Title I funds. Michelle explained that this year the Title I amount would be for \$95,266.00, but that \$23,817.00 of that amount had to be used on technology, so she will be purchasing SMART Panels for each classroom. The remaining balance of \$71,449.00 would still go towards paying the partial salaries of our Paraprofessionals salaries. She then explained that Line item 5 deals with the ESSER III Grant in the amount of \$427,701.00. Michelle explained that that amount was 2/3 of the ESSER III budget, and the rest would be dispersed at a later time.

Line Items 6 through 11 deals with our State Revenue (FEFP), and Line Items 12 through 24 deal with additional incoming revenue. Michelle did point out that Line Item 16 deals with the School Hardening Grant in the amount \$19,616.00 that must be spent on school security items. Michelle mentioned that she will be spending that amount by adding cameras to all classrooms as an extra security measure.

Next on the Budget, Michelle discussed Line Items 27 through 46 deals with Basic Instruction such as Instructional and Non-Instructional Salaries, FICA/MEDICARE, Insurance, Curriculum, etc. Michelle explained that for this upcoming year, we will have 2 Kindergartens, 3 First Grades, 2 Second Grades, 2 Third Grades, 2 Fourth Grades, and 2 Fifth Grades. Michelle mentioned that the teachers were getting a slight increase in their salary due to House Bill 641, and that she will be giving them an additional 2% raise. She also mentioned that the non-instructs hourly rates were increasing slightly and that they would also be getting a 2% raise.

Then, Michelle explained that line items 47-72 dealt with the ESE/Gifted/RTI Teacher and Guidance Counselor's salaries and benefit information. Michelle mentioned that they were also on the Administration Team, and that they will be getting a 3% raise since House Bill 641 does not affect their salaries and that they have not received a raise in a few years.

Next, Michelle explained that line items 73-86 deals with part of Ms. Vicki's salary for running the media center. Michelle mentioned that for this upcoming year, Ms. Vicki would be doing media center and then continue with serving breakfast and lunch, and that she would be getting a 2% raise this year. Michelle reminded the Board that Vicki's positions are coded separately seeing that she holds two different positions.

Then, Michelle continued explaining that line items 89-112 on the Budget deals with School Administration. This section deals with Administration staff salaries and benefits, and anything else that is related to the office and school such as office materials, accounting services, and payroll services.

Michelle then explained that line items 113-118 deals with Food Service. Michelle mentioned that this was the second part of Ms. Vicki's salary. Michelle mentioned that Vicki does a wonderful job and a truly a phenomenal asset to our school.

The next items on the budget that Michelle explained were line items 119-136, which deals with the Operation of the School such as custodial fees, garbage, water, electric, internet services, and any materials needed for the school's repairs and maintenance. Michelle mentioned that the school was going to continue to use an independent contractor for custodial because of the huge savings in regards to insurance and benefits.

Finally, Michelle explained that the last line items 142-150 on the Budget deals with our Extended Day Program which includes our Extended Day staff's salary and benefits and any supplies that the Extended Day Program may need.

After the detailed explanation of the Budget, Lori Soucey made the first motion to accept the 2022-2023 Marion Charter School Budget, with Sonya Williams making the second motion to accept the Budget.

Next, Michelle presented the Staffing Plan for the 2022-2023 school year. Michelle explained that we would be having:

- * 2 Kindergartens**
- * 3 First Grades**
- * 2 Second Grades**
- * 2 Third Grades**
- * 2 Fourth Grades**
- * 2 Fifth Grades**
- * 1 ESE/Gifted/RTI Teacher**
- * 1 Guidance Counselor/Dean**
- * 6 Paraprofessionals**
- * 1 Paraprofessional/Ext. Day. Assistant Position**
- * 1 Administrator**
- * 1 Administrative Assistant**
- * 1 Secretary/Clinic/Guidance Clerk**
- * 1 Extended Day Director**
- * 1 Extended Day Assistant (Part time Para/Ext. Day Assistant..same as above)**
- *Independent Contractors for Custodial, Speech/Language, Occupational Therapist, and Physical Therapist**

After the explanation of the Staffing Plan for the 2022-2023 school year, Sonya Williams made the first motion to accept the Staffing Plan, while the second motion was made by Lori Soucey.

Next, Michelle shared the results of the 3rd Grade FSA ELA Results with the Board Members. Michelle mentioned that 59% of our students earned a Level 3, 4, or 5 on the ELA tests, in comparison to the county's 42%, and the State's 53%. Michelle also mentioned that Marion Charter was 4th in the county behind Madison Street, Dr. N.H. Jones, and Eight Street. Michelle mentioned that she was so proud of all of the hard work that the teachers put into teaching and preparing the students for the test, and for all the hard work that the students put into taking the test. Michelle mentioned that the

rest of the scores should be released during the summer and that at the next Board meeting, Michelle will share those results.

Michelle then talked about some events that have taken place since the last Board meeting:

- We had a very successful Book Fair that was BOGO the week of April 25th-29th.
- Our 4th and 5th grade students went on a Field Trip to St. Augustine on April 27th and had a wonderful time.
- Our 4th and 5th Graders will be took their Reading FSA test on May 2nd and 3rd and seemed to do a pretty good job at taking it seriously.
- Our 3rd Graders took their Math FSA on May 5th and 6th.
- Our 4th and 5th Graders took their Math FSA on May 9th and 10th.
- Our 5th Graders took their State Science test on May 16th and 17th.
- Kindergarten had their Water Day on May 19th and had a really good time at the different water stations.
- We had a Skate Mania Fundraiser that was held on Sat. May 21st from 12-3 p.m. for \$7.00 per person. MCS raised \$343.00, and we hope to do this again at the beginning of the school year.
- Field Day for 1st-5th Grade was held on Monday, May 23rd.
- Graduation for both Kindergarten and 5th Grade was held on Tuesday, May 24th. Kindergarten Graduation began @ 5:00 p.m., and 5th Grade Graduation began @ 6:00 p.m.
- May 26th was the LAST DAY OF SCHOOL and was an EARLY RELEASE DAY!
- May 27th was the LAST DAY FOR TEACHERS AND STAFF!!
- Summer School began on June 7th and will run until June 30th (Monday through Thursday from 8:00-12:00, except for Monday June 6th, which was a training day for summer school staff.

Michelle and the Board Members set the Board Meeting dates for the 2022-2023. They are:

October 11, 2022

January 17, 2023

April 18, 2023

June 13, 2023

Michelle mentioned that at the Board Meeting in October that they would discuss and vote on any revisions to the Board approved budget and/or Staffing Plan, update their Board Member Binders with the new Job Description Handbook, Staff Handbook, School Calendar, and the new Student Handbook. At this meeting, Michelle will also share the ELA FSA results for 4th and 5th Grades, as well as share the 3rd, 4th, and 5th Grade Math FSA results, as well as discuss any events that have taken place since this Board meeting. We will also discuss any upcoming events.

The meeting was adjourned at 6:43 p.m. after Lori Soucey made the motion to adjourn, with Sonya Williams making the second motion.